Personnel Section BSNL Corporate Office, 4<sup>th</sup> Floor, Bharat Sanchar Bhawan, Janpath New Delhi - 110001. Ph:011-23711034



NO. BSNLCO-PERB/19(12)/2/2022-PERS1 Part(2)

Dated:

26 .05.2023

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units All PGMs/Sr. GMs/GMs of BSNL CO New Delhi Bharat Sanchar Nigam Limited.

**Sub:-** Processing of e-APAR for executives and non-executives (NE-9 & above) of BSNL, online through ESS-Portal for year 2022-23- regarding.

Ref:- (i) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(2) dated 27.04.2023.

(ii ) BSNLCO-PERB/19(12)/2/2022-PERS1 dated 02.05.2023.

(iii) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(2) dated 15.05.2023.

Kind reference is invited to this office letters even dated 27.04.2023, 02.05.2023 & 15.05.2023, vide which the timelines for processing of e-APARs for year 2022-23 and extension thereof have been issued.

The last date for submission of self-appraisal of executives and Non-executives (NE9 & above) through ESS portal is hereby extended upto 31.05.2023. Concerned employees who have not submitted their self appraisals may note that this is the last opportunity given to them for submission of self-appraisals. Non-submission of the self-appraisals even in this extended period shall be viewed adversely. All other timelines related to APAR reporting/reviewing etc already conveyed vide letters under reference shall remain unchanged.

All executives and non-executives of BSNL are hereby advised to comply with the timelines for processing of e- APARs.

This issues with the approval of Competent Authority.

(O.N. Tiwary) Jt. GM(Pers.)

BSNL CO, New Delhi